



# City of Rancho Cucamonga PHOTOGRAPHY/FILMING PERMIT APPLICATION

**Project Title:** \_\_\_\_\_  
**Company:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
**Address:** \_\_\_\_\_ **Location Manager:** \_\_\_\_\_  
 \_\_\_\_\_ **Phone:** \_\_\_\_\_  
 \_\_\_\_\_ **Production Manager:** \_\_\_\_\_  
**Company Phone:** \_\_\_\_\_ **Phone:** \_\_\_\_\_  
**Company Fax:** \_\_\_\_\_ **Other Contact:** \_\_\_\_\_

**Production Dates** (To be covered by this permit): \_\_\_\_\_

**1. Production Type:**   
  Still Photography (*Complete Permit Items 1-5 Only*)   
  TV Commercial   
  TV Movie  
 TV Episodic   
 Feature Film   
 Music Video   
 Corporate Video   
 Other: \_\_\_\_\_

**2. Total Personnel:** \_\_\_\_\_ **Total Vehicles/Equipment:** \_\_\_\_\_

**3. Equipment Detail:**   
 Generators: \_\_\_\_\_   
 Cars: \_\_\_\_\_   
 Trucks: \_\_\_\_\_   
 RVs: \_\_\_\_\_   
 Other: \_\_\_\_\_  
 (Supply exact number of each item to be used at filming location(s))

**4. Insurance:** *Before a film permit is issued, a certificate of insurance must be submitted. Insurance certificate must be issued by insurance underwriters "admitted" by the California Insurance Commission and rated 'A' or 'B+' by Best's Key Rating Guide. Requirements are:*

- Minimum \$1,000,000 General Liability Limit
- Minimum \$1,000,000 General Automobile Liability
- Minimum \$1,000,000 Worker's Compensation
- The City of Rancho Cucamonga named as Additional Insured
- Appropriate City Employees named as Additional Insured
- \$10,000,000 Aircraft Liability When Applicable

**Insurance Certificate Will Be Submitted By** \_\_\_\_\_ **and** \_\_\_\_\_  
 (Time) (Date)

**Insurance Certificate Attached**   
 **Insurance Certificate On File**   
 **Insurance Certificate Not Available**

Insurance Company: \_\_\_\_\_   
 Expiration Date: \_\_\_\_\_

**5. Location Shoot Specifics:** Please give specifics about your shoot below; attach additional sheets if more space is needed. You must include the names of property owners, addresses, nearest cross streets and telephone numbers of filming locations. Also describe all scenes to be filmed (including animals, pyrotechnics and stunts).

Date	Time	Location and Activity	P/F/S*

Section below to be completed by City Staff for Still Photography Permits only.

<b>6. Property Owner Permission Required:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>8. Law Enforcement Required:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>7. Road Encroachment Permit Required:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>9. Fire Required:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No

**10. Traffic:** If filming is planned on City streets or City property, please submit a site plan showing location(s) of cast, crew, vehicle(s) and the route traveled in order to film a scene.  
 Site Plan Attached     Site Plan will be submitted by {time} \_\_\_\_\_ And {date} \_\_\_\_\_     Site Plan Not Available  
 Describe your plan for controlling traffic (i.e., personnel and devices to direct traffic). \_\_\_\_\_

If filming is to place on City streets, please describe planned arrangements for temporary restrooms and removal of refuse generated by your production. \_\_\_\_\_

**11. Stunts/Special Effects:** If your project will involve stunts or special effects, please provide detailed information about the specifics planned. \_\_\_\_\_

*Pyrotechnics Specifics:* \_\_\_\_\_  
 Pyrotechnician: \_\_\_\_\_ License #: \_\_\_\_\_  
 Hazardous Materials to be used: \_\_\_\_\_  
 Wild Animals to be used: \_\_\_\_\_

**12. Aerial Stunts/Elements:** Please detail any aerial stunts, helicopter landings, hot-air balloons, etc. to be utilized in your shoot. \_\_\_\_\_

Section below to be completed by issuing agency.

<b>Permit # Granted:</b> _____		<b>Agency Issuing Permit:</b> _____	
<b>Approved by:</b> _____		<b>Title:</b> _____	
<b>Application Fee:</b> \$ _____	<b>Location Fee:</b> ( _____ days x \$ _____ /day)	<b>\$ _____</b>	<b>Total Due: \$ _____</b>
<b>Special Approvals/Permits Required:</b>			
<input type="checkbox"/> No Special Approvals/Permits Required	<input type="checkbox"/> Road Encroachment Permit	<input type="checkbox"/> Homeowner Association	
<input type="checkbox"/> Sheriff's Department Approval	<input type="checkbox"/> Fire District Approval	<input type="checkbox"/> Property Owner	
<input type="checkbox"/> FAA Approval	<input type="checkbox"/> PM-10 Permit		
<b>Attachments:</b>			
Conditions of Approval/Clearances/Fees Paid/Check# _____			
<b>This Permit will be effective</b> _____		<b>through</b> _____	
(Date & Time)		(Date & Time)	

**General Conditions:**

**Permittee agrees to all the terms and conditions of this permit including provisions listed at the bottom of this form and any attachments.**

Permittee waives all claims against City/County, its officers, agents and employees, for loss or damage caused by, arising out of or in any way connected with the exercise of this permit and Permittee agrees to hold harmless, indemnify, and defend City/County, its officers, agents, and employees from any and all loss, damage or liability which may be suffered or incurred by City/County, its officers, agents, and employees cause by, arising out of or in any way connected with exercise by Permittee of the rights hereby permitted, except those arising out of the sole negligence of City/County. ●City/County shall have the privilege of inspecting the premises covered by the permit at any or all times. ●This permit shall not be assigned. ● City/County may terminate this permit at any time if Permittee fails to perform any covenant herein contained at the time and in the manner herein provided. City/County agrees it will not unreasonably exercise this right of termination. ●The parties hereto agree that the Permittee, its officers, agents, and employees, in the performance of this permit shall act in an independent capacity and not as officers, employees, or agents of the City/County. ● No alteration or variation of the terms of this permit shall be valid unless made in writing and signed by the parties hereto. ●Permittee agrees to comply with the terms and conditions contained in the attached Exhibit(s), which terms and conditions are by this reference made a part thereof. ●The Permittee hereby agrees to comply with all the rules and regulations of the facility or institution subject to this permit. ●Permit must be kept on site at all times. ●City/County make no representation or warranty as to condition of any property or facilities used by Permittee, and it is the responsibility of Permittee to fully inspect all such property and facilities to determine their condition prior to their use, and in going forward, assumes all risks associated with the condition of property or facilities.

**Applicant's Name:** \_\_\_\_\_ **Representative of:** \_\_\_\_\_  
**Date:** \_\_\_\_\_